

Educational Technologies Office | Rowe 422 <u>edtech@uconn.edu</u> 860.486.5052

HuskyCT User Guide: Show/Hide Grades for Students

1. Access Grade Center

Under Course Management Control Panel, click Grade Center, then select Full Grade Center



2. Hiding a Grade Center column

TEST QUIZ	TEST QUIZ ST	Locate the column you would like to hide and click on the gray down arrow icon to bring up the options menu
	Quick Column Information Send Reminder	Click on "Hide from Students"
	View Grade History	OPTIONAL: Click on "Hide from Instructor View" to hide the column from Instructor view as well
	Edit Column Information Column Statistics	This symbol will appear payt
	Set as External Grade Hide from Students (on/off)	to the name of a column
	Sort Ascending	
	Sort Descending	WEIGHTED O LOUWIN NAME MEANS THE
	Delete Column	grades are shown to Student



3. Un-hiding a Grade Center column



Go to "Manage" at the top of the Grade Center and then to "Column Organization

- On the next screen, check the box next to any hidden columns you want to unhide
- Click on the "Show/Hide" button
- Select "Show Selected Columns" from the menu that appears

Show/Hide \gtrless	Change Category to		
Hide Selected Columns			
Show Selected Columns			
Show Selected Columns in All Grade Center Views			

NOTE: Be sure to click on Submit to save the changes.

Still need help?

For further information or assistance with HuskyCT, please contact the Educational Technology Office at <u>edtech@uconn.edu</u> or 860-486-5052.