End of Spring '22 Checklist

The semester's conclusion necessitates various administrative processes. Here's a checklist to help you cover all the steps. Click the link symbol 🔗 for direct access to help pages.

Final Grade Center Preparation   Link

☑ Confirm final calculated column is accurate   🔗

☑ Confirm Letter Grading Schema matches syllabus   🔗

Submitting Final Grades

☑ **May 10:** Send final HuskyCT grades to Student Admin before **2pm**   🔗

☑ **May 10:** Record final grades in Student Admin system before **4pm**   🔗

Other End of Semester Topics

☑ Extending course availability   🔗

☑ Student Evaluations   🔗

Preparing Your Course for Future Use

☑ Check Grade Center for hidden/unused columns   🔗

☑ Delete unused columns   🔗

EDUCATIONAL TECHNOLOGIES