




End of Fall '22 Checklist



When the semester ends, there are some things to do in HuskyCT and Student Admin. Here's a checklist to help you cover all the steps. Click the link symbol  for direct access to help pages.

Final Grade Center Preparation



Link

- Confirm final calculated column is accurate 
- Confirm Letter Grading Schema matches syllabus 


Submitting Final Grades

- Dec. 21:** Send final HuskyCT grades to Student Admin before **2pm** 
- Dec. 21:** Record final grades in Student Admin system before **4pm** 

Other End of Semester Topics

- Extending course availability 
- Student Evaluations 

Preparing Your Course for Future Use

- Check Grade Center for hidden/unused columns 
- Delete unused columns 